

The Dunes Community Club (the Club)

Interim Committee Charter

As at 30 October 2020

Purpose:

The Dunes Community Club Committee's aim is to work towards the betterment of the local community by providing a supportive, inclusive and informative environment for all Members of the Club and any other clubs and organisations (e.g. Lawn Bowling Club), which may base their activities at the Dunes Club House and the associated facilities.

Audience/Application:

The Committee reports to and consults with the Dunes Management.

The Committee is selected from the current paid-up members of The Dunes Community Club.

Normally, the Committee members are volunteers drawn from the permanent residents of Matarangi or the surrounding areas.

The Committee decisions, as related to the use of the Dunes Club House and the associated facilities, apply to the current members of the Club and any other clubs wishing to base their activities at the Dunes Club House and the associated facilities.

Operating Guidelines and Objectives:

The Committee:

1. Represents all members of the Club.
2. Sets Club Rules and Member Benefits.
3. Works to enhance the experience of using the Dunes Club House facilities.
4. Supports and encourages new membership by providing a welcoming and pleasant environment.
5. Comprises:
 - a. the Dunes Golf Club Representative
 - b. the Dunes Manager
 - c. up to 12 paid-up/current members of the Club appointed by the Club members present at an Annual General Meeting (AGM).

Note 1: Nominations for the new Committee Members will be required prior to the meeting, by a date set by the Committee.

Note 2: Should the number of nominations be higher than 12, the 12 Committee Members will be elected by those present in person at the AGM, by way of a secret ballot.
6. Can co-opt additional members as required.
7. Allocates the required functions of the Committee Members (e.g. its Chairperson).
8. Meets on a regular basis (at least once every 3 months).
9. May accept or reject any membership application at their own discretion or as instructed by the Dunes Management.
10. Actively supports the Dunes Management, the Dunes Golf Club Committee and any other clubs, organisations or committees using the Dunes Club House facilities.
11. Approves the Rules of other clubs wishing to use the Dunes Club House facilities (**NB: The Dunes Golf Club sets its own rules**).
12. Develops the Club Activity Programme – in consultation with the Dunes Management, the Dunes Golf Club Committee and any other clubs, organisations or committees using the Dunes Club House facilities.
13. Resolves any scheduling conflicts amongst various clubs.
14. Ensures that all the Club members are informed in a timely fashion of anything that could affect their enjoyment of the Dunes Club House (e.g. communication of any unexpected changes related to their specific Programmes).